

**DATA ITEM DESCRIPTION**

Form Approved  
OMB No. 0704-0188

<p>2. TITLE</p> <p>Technical Report - Study/Services</p>	<p>1. IDENTIFICATION NUMBER</p> <p>DI-MISC-80508</p>
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3. DESCRIPTION/PURPOSE

3.1 A technical report provides fully documented results of studies or analyses performed.

<p>4. APPROVAL DATE (YYMMDD)</p> <p>880115</p>	<p>5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)</p> <p>G/T2137</p>	<p>6a. DTIC APPLICABLE</p> <p>X</p>	<p>6b. GIDEP APPLICABLE</p>
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7. APPLICATION/INTERRELATIONSHIP

7.1 This data item description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID supersedes DI-A-5029.

7.3 Defense Technical Information Center (DTIC), Cameron Station, Alexandria, VA 22314.

<p>8. APPROVAL LIMITATION</p>	<p>9a. APPLICABLE FORMS</p>	<p>9b. AMSC NUMBER</p> <p>G4291</p>
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10. PREPARATION INSTRUCTIONS

10.1 Format.

(a) The report and all attachments shall be typewritten, or otherwise clearly lettered, and shall be duplicated using non-fading ink.

(b) Text shall be prepared on standard letter size paper (8 1/2" X 11").

(c) When attachments are included, they shall be fully identified, referenced in the text, and folded to conform to the size paper used in the report.

(d) Security classification and distribution markings shall conform to the requirements of the contract, purchase description and security requirements checklist, as applicable.

10.2 Content.

(a) Title Page - Identifies the report by providing contract number, project name or purchase description title, task number, and reporting period.

(continued on page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

13a. Information pertaining to classified contracts or projects, even though such information is considered unclassified, shall not be released for public dissemination except as provided by the Industrial Security Manual (paragraph 5a and Appendix IX).

b. Proposed public releases shall be submitted for approval prior to release  Direct  Through (Specify):

NO PUBLIC EXHIBITION OF SCI IS AUTHORIZED

to the Directorate For Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) \* for review in accordance with paragraph 5a of the Industrial Security Manual.

\* In the case of non-DoD User Agencies, see footnote, paragraph 5a, Industrial Security Manual.

14. Security Classification Specifications for this solicitation/contract are identified below ("X" applicable box(es) and supply attachments as required). Any narrative or classification guide(s) furnished shall be annotated or have information appended to clearly and precisely identify each element of information which requires a classification. When a classification guide is utilized, that portion of the guide(s) pertaining to the specific contractual effort may be extracted and furnished the contractor. When a total guide(s) is utilized, each individual portion of the guide(s) which pertains to the contractual effort shall be clearly identified in Item 14b. The following information must be provided for each item of classified information identified in an extract or guide:

(I) Category of classification. (II) Date or event for declassification or review for declassification, and (III) The date or event for downgrading (if applicable).

The official named in Item 12b, is responsible for furnishing the contractor copies of all guides and changes thereto that are made a part of this specification. Classified information may be attached or furnished under separate cover.

- a. A completed narrative is (1)  attached, or (2)  transmitted under separate cover and made a part of this specification.
- b. The following classification guide(s) is made a part of this specification and is (1)  attached, or (2)  transmitted under separate cover. (List guides under Item 15 or in an attachment by title, reference number and date).
- c. Service-type contract/subcontract. (Specify instructions in accordance with ISR/ISM, as appropriate.).
- d. "X" only if this is a final specification and Item 6 is a "NO" answer. In response to the contractor's request dated \_\_\_\_\_ retention of the identified classified material is authorized for a period of \_\_\_\_\_.
- e. Annual review of this DD Form 254 is required. If "X'd", provide date such review is due: \_\_\_\_\_.

15. Remarks (Whenever possible, illustrate proper classification, declassification, and if applicable, downgrading instructions).

a. This contract requires access to SCI. The Director, Defense Intelligence Agency has exclusive security responsibility for such information released to the contractor or developed under this contract. DIAM 50-5, Volumes I and II provide the necessary guidance for physical, personnel and information security measures and is a part of the security specifications for this contract. DCASR is relieved of all responsibility for all SCI material for information released to the contractor under this contract.

b. All contractor personnel to be granted access to all classified information released or generated under this contract must be U.S. citizens granted a final security clearance by the Government prior to being given access. Immigrant aliens, interim cleared personnel or personnel holding a contractor granted CONFIDENTIAL clearance are not eligible for access to classified information released or generated under this contract without the express permission of the Director, DIA.

c. Classified material released or generated under this contract is not releasable to Foreign National without the express permission of the Director, DIA.

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16a. Contract Security Classification Specifications for Subcontracts issuing from this contract will be approved by the Office named in Item 16e below, or by the prime contractor, as authorized. This Contract Security Classification Specification and attachments referenced herein are approved by the User Agency Contracting Officer or his Representative named in Item 16b below.

REQUIRED DISTRIBUTION:

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- Prime Contractor (Item 7a)
- Cognizant Security Office (Item 7c)
- Administrative Contracting Office (Item 16e)
- Quality Assurance Representative
- Subcontractor (Item 8a)
- Cognizant Security Office (Item 8c)
- Program/Project Manager (Item 12b)
- U. S. Activity Responsible for Overseas Security Administration

ADDITIONAL DISTRIBUTION:

- DIA/RTS-6B
- DIA/RSS
- DIA/DT-3A

b. Typed name and title of approving official

Asst Dep Dir for Security and CI

c. Signature

d. Approving official's activity address and Zip Code  
Defense Intelligence Agency  
Washington, DC 20340

e. Name, address and Zip Code of Administrative Contracting Office